

**CITY OF COGGON**  
 PO BOX 79  
 COGGON IA 52218  
 319-435-2314

**BUILDING PERMIT APPLICATION WORKSHEET**

This form to be completed in its entirety and submitted to Coggon City Hall during regular business hours prior to the issuing of a building permit. You are required to inform City Hall of times for possible inspection of construction by a person specified by the City of Coggon when specific jobs will be done, such as but not limited to:

1. Drainage tile around property    2. Down spout location    3. Sewer tile location

\*\*\*It is the responsibility of the homeowner to know where utilities come into your residence. Under no circumstances may your water curb stop be covered up.

Property owner information:

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

COMPLETE ADDRESS \_\_\_\_\_ TELEPHONE DAY \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_ NIGHT \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_ E-MAIL \_\_\_\_\_

TYPE OF WORK (check all that apply)

<u>NEW CONSTRUCTION</u>	<u>ADDITION</u>	<u>REMODELING</u>
<input type="checkbox"/> SINGLE FAMILY RESIDENTIAL	<input type="checkbox"/> GARAGE OR UNATTACHED	<input type="checkbox"/> TOWER
<input type="checkbox"/> MULTI FAMILY RESIDENTIAL	BUILDING	<input type="checkbox"/> CEMENT WORK
<input type="checkbox"/> COMMERCIAL BUSINESS	<input type="checkbox"/> FENCE, HEDGE OR SIMILAR	<input type="checkbox"/> OTHER EXPLAIN

**Application to be submitted along with:**

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Pictures showing area involved</li> <li>• Complete description of work to be done including sizes, type materials</li> <li>• Complete legal description of location of property where work is to be done</li> </ul> | <ul style="list-style-type: none"> <li>• Detailed maps showing measurements to surrounding streets, alleys and neighboring properties as well as power lines, etc.</li> <li>• Estimated date of starting work</li> <li>• Estimated date of completion</li> <li>• Water and sewer management plans</li> </ul> |
|--|--|

A complete building and zoning guide is available from City Hall. By signing below owner acknowledges the receiving of such information and does understand it. Failure to complete this form and or have approval or to not comply with City of Coggon building ordinances may be reason for a fine of up to \$150.00 payable within (1) month from date of issuance. Specific instances may require some variance in codes by a vote of City Council or Board of Adjusters. **48 hours prior to digging Iowa One Call must be notified by calling 1-800-292-8989 or 811.**

Application submitted by:	Approved by:
Print Name: _____	Authorized City Signature: _____
Signature: _____	Dated: _____
Dated: _____	Code Official Signature: _____