

CITY OF COGGON  
REGULAR MEETING  
FEBRUARY 14, 2023

The Coggon City Council met in regular session on February 14, 2023, at City Hall with Mayor Travis Beckman presiding. Council Members present- Jeff Harbaugh, Jeff Rath, Angie Faust, Jeremy Faust and Reenie Montgomery. Visitors: Rudy Stolz, Andy and Janice Kunde, Nate Kass and employees Public Works Director Brandon Lewis, City Clerk/Finance Officer Brenda Quandt.

Mayor Beckman called the meeting to order at 7:00 p.m.

Motion by Harbaugh, J. Faust to approve the consent agenda consisting of regular meeting, special meetings, resolution to transfer funds, bills and Treasurer's Report. All ayes.

Deputy Winn present with the Linn County Sheriff's department reported that they met the 40 hours contracted with 33 calls.

Oral requests and communications from visitors:

Rudy Stolz was present to discuss the new City Snow Removal policy. He wanted to clarify some information in the policy.

Mayor Beckman opened public hearing on Max Tax Levy for FY24 City Budget at 7:10 p.m. Clerk has received no oral or written comments. Mayor Beckman then closed the public hearing at 7:12 p.m.

Resolution 20230214-2 approving FY 23/24 Max Tax Levy Rate of \$10.64 with tax levies not to exceed \$223,525, however total tax rate will include voted general levy fund and debt service levy. Ayes: J. Faust, Harbaugh, Rath, A. Faust, Montgomery.

Discussion on proposed budget for FY 23/24. Motion by Montgomery, Rath to set March 14<sup>th</sup> at 7:15 p.m. for public hearing to approve and adopt FY 23/24 budget. All ayes.

Mayor Beckman opened public hearing on 1<sup>st</sup> Street Water Main Improvements at 7:16 p.m. Clerk has received no oral or written comments. Discussion from engineer Nate Kass with Fehr Graham regarding the bid proposals. Nate recommends that the contract award be made to Connolly Construction, Inc. of Peosta in the amount of \$353,129.98 which was the lowest bid submitted. Mayor Beckman then closed the public hearing at 7:18 p.m.

Motion by Harbaugh, A. Faust to award the 1<sup>st</sup> Street Water Main Improvements to Connolly Construction. All ayes.

Council person Montgomery introduced the following ordinance amendments:

an Ordinance amending Title VI, Chapter 1, Section 6-1-9 by deleting this section and inserting in lieu thereof: **FEE FOR PERMIT**. Before any permit is issued, the person who makes the application shall pay two hundred fifty dollars (\$250.00), to the city to cover the cost of issuing the permit and supervising, regulating, and inspecting the work.

And

an Ordinance amending Title VI, Chapter 3, Section 6-3-7 by deleting this section and inserting in lieu thereof: **FEE FOR PERMIT**. Before any permit is issued, the person who makes the application shall pay two hundred fifty dollars (\$250.00), to the city to cover the cost of issuing the permit and supervising, regulating, and inspecting the work.

It was moved by Council person Montgomery and seconded by Council person J. Faust that the readings of the Ordinances be waived. Ayes: J. Faust, Harbaugh, Rath, A. Faust, Montgomery. It was moved by Council person Harbaugh and seconded by Council person Rath that the rule requiring said Ordinances to be read on three different days be dispensed with. Ayes: J. Faust, Harbaugh, Rath, A. Faust, Montgomery. It was moved by Council person Rath and seconded by Council person A. Faust that the Ordinances as above stated be now put upon its final passage and adoption. Ayes: J. Faust, Harbaugh, Rath, A. Faust, Montgomery. Whereupon the Mayor declared said Ordinances duly adopted and signed the approval to said Ordinances.

Motion by Rath to introduce resolution 20230214-3 authorizing and approving a Loan Agreement seconded by Harbaugh providing for the issuance of a \$365,722 General Obligation Corporate Purpose Note and providing for the levy of taxes to pay the same. Roll call; Ayes: J. Faust, Harbaugh, Rath, A. Faust, Montgomery.

FIRE – 8 EMS, 1 automatic fire alarm, 1 storm watch, 1 structure fire. Chief Rowe discussed training and the training facility.

STREETS – Potholes will be repaired as weather allows.

WWTP/SEWER – Reviewed quote of \$280.00 from Roto-Rooter for a contract to cleaning and televising sewer lines. Fehr Graham recommended televising lines to see what the issue is on Linn Street.

LIFT STATION – Still having problems with the screener. Director Lewis received a quote for a new one but waiting to hear more from Fehr Graham. Nate Kass said they have spoken to the distributor about the issue and are pushing for a resolution.

EQUIPMENT – F250 is still having issues after the new fuel pump was installed. Coleman will look into possible electrical issues.

BUILDING- 105 Railroad Street, 60’x112’ building.

ADMIN-Electronic sign at the fire station will be installed on Friday.

OLD BUSINESS – Discuss comp time policy and maximum accrual. Motion by J. Faust, A. Faust to change all four employees be subject to a maximum of 120 comp time hours on a one year rotation from time of accrual otherwise be paid out beyond the 120 hours. All ayes.

NEW BUSINESS: J. Faust, Harbaugh to table the following policies: contractors/social media, signage and size limits, closing 3<sup>rd</sup> Avenue. All ayes.

Motion by J. Faust, J. Rath to reject request reimbursement for mailbox damage due to lack of evidence. All ayes.

Reviewed Linn County Library allocations.

Mayor and council recognized City Clerk/Finance Officer Brenda Quandt for 15 years of dedicated service to the City. Congratulation!

Payee	Reason	Amount
AETNA HEALTH INSURANCE CO	SUPPLEMENTAL INSURANCE	237.40
ALLIANT ENERGY	NATURAL GAS	2,609.59
BDS 10'	SNOW BUCKET	2,349.00
BETENBENDER MFG	STEEL-TOOL BRACKETS	42.00
BOUND TREE MEDICAL, L.L.C.	FIRE DEPT-MEDICAL SUPPLIES	240.55
BUSINESS INFORMATION SYSTEMS	YEARLY CREDIT CARD PROCESSING	240.00
CENTURYLINK	PHONE	111.99
CITY OF CENTRAL CITY	SENIOR DINING	4,203.12
COGGON MUNICIPAL LIGHT PLANT	ELECTRICITY	8,588.18

COLONIAL LIFE	SUPPLEMENTAL INSURANCE	172.32
COMMUNITY SAVINGS BANK	FED/FICA TAXES	2,663.42
COTTON GALLERY LTD.	STOCKING CAPS	34.00
CRYSTAL CLEAR WINDOWS	WINDOW WASHING	58.00
CULLIGAN TOTAL	WATER COOLER RENTAL	28.73
DELTA DENTAL OF IOWA	DENTAL INSURANCE	332.40
ELECTRONIC ENGINEERING	TWO-WAY RADIOS/FCC LICENSE	4,420.00
ELLIS IMPLEMENT & OUTDOOR LLC	PLOW TRUCK REPAIRS	2,085.36
ED M FELD EQUIPMENT CO., INC.	FIRE DEPT BOOTS	396.00
THE GAZETTE	PUBLISH MINUTES	402.39
GIS	GROUP LIFE	12.90
GOVT. BRANDS SHARED SERVICES	EMAIL SERVICE	52.50
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	19.79
IOWA ASSOC OF MUNI UTILITIES	QUARTERLY SAFETY TRAINING	231.00
IOWA ONE CALL	WATER LOCATES	3.60
IOWA RURAL WATER ASSOC.	VISION INSURANCE	58.42
IPERS	IPERS	2,138.84
MICROBAC LABORATORIES, INC.	MONTHLY TESTING	777.25
KOCH BROTHERS	QUARTERLY SERVICE AGREEMENT	333.78
LINN CO-OP OIL CO.	DIESEL FUEL	1,749.79
LINN COUNTY SHERIFF	QUARTERLY SERVICES	4,680.00
LINN COUNTY TREASURER	121 E MAIN ST. PROPERTY TAXES	386.00
LINN NEWS-LETTER	LINN NEWS SUBSCRIPTION	55.00
LYNCH DALLAS, P.C.	LEGAL SERVICES-URBAN RENEWAL	386.00
MENARD'S	JACK STANDS/PVC PIPE/OIL DRI	639.20
MICRO MARKETING LLC	LIBRARY CD's	124.98
MV LINK	PHONE/INTERNET	469.70
NEIGHBOR INSURANCE	ENDORSEMENTS FOR NEW TRUCK	42.00
JOHN DEERE FINANCIAL	STANDARD CARTRIDGE FILTERS	29.98
NORTHWAY CORPORATION	SUBMERSIBLE WW PUMP	7,678.88
ORIGIN DESIGN	FINAL ENGINEERING-BRIDGE PROJ.	5,488.69
ROTO-ROOTER	JETTER MAIN SEWER LINN-3RD ST.	400.00
RUDD SANITATION	SOLID WASTE SERVICES 274 REG	3,939.50
JIM SCHROEDER CONSTRUCTION INC	BUFFALO CREEK BRIDGE PAY #6-FINAL	30,000.00
SHARON ROBERTSON	CONTRACT LABOR	102.00
KEVIN SHOOP	AFFIDAVIT OPERATOR	2,000.00
SKYLINE CONSTRUCTION	36.27 TON SALT	4,672.04
STOREY KENWORTHY	LASER CHECKS	253.00
TREASURER, STATE OF IOWA	WATER EXCISE TAX	647.74
US CELLULAR	CELL PHONE	75.02
VISA	TOOL BOX/TOOLS/BED LINER/BOOTS	826.76
VISA	PICTURE FRAMES/PROMO	274.42
WALLANDER DEMOLITION SERVICES	LAST HALF STORE DEMOLITION	19,017.50
WELLMARK BLUE CROSS	HEALTH INSURANCE	1,636.77
Accounts Payable Total 118,417.50		

General Fund:	Receipts	9,052.56;	Disbursed	15,823.95
Road Use Tax:	Receipts	6,962.58;	Disbursed	11,619.96
Trust & Agency:	Receipts	9,334.73;	Disbursed	613.88
Emergency Fund	Receipts	17.02;	Disbursed	00.00
Economic Development	Receipts	00.00;	Disbursed	00.00
Debt Service:	Receipts	109.65;	Disbursed	00.00
3 <sup>rd</sup> Street Bridge Cap Project	Receipts	0.00;	Disbursed	7,710.00
American Rescue Plan	Receipts	00.00;	Disbursed	00.00
Linn Co. ARPA	Receipts	00.00;	Disbursed	00.00

121 E Main St. Site	Receipts	40,637.50;	Disbursed	19,017.50
Water Utility:	Receipts	8,035.10;	Disbursed	13,349.40
Sewer Utility:	Receipts	17,857.25;	Disbursed	10,570.90
Sewer Debt Reserve:	Receipts	00.00;	Disbursed	00.00
Short Lived Asset:	Receipts	00.00;	Disbursed	00.00

Balance January 1, 2023.....	\$	1,052,837.72
January Receipts.....	\$	91,976.39
January Disbursements.....	\$	78,705.59
Balance January 31, 2023....	\$	1,066,293.72

Motion by J. Faust, Harbaugh to adjourn regular meeting at 9:45 p.m. All ayes. These minutes have not been approved by the City Council and any revisions, additions; corrections thereto will appear in the next set of minutes to be published.

Brenda Quandt, City Clerk/Finance Officer

Travis Beckman, Mayor