

CITY OF COGGON
REGULAR MEETING
JUNE 13, 2023

The Coggon City Council met in regular session on June 13, 2023, at City Hall with Mayor Jeff Rath presiding. Council Members present- Reenie Montgomery, Angie Faust, Jeremy Faust, Jeff Harbaugh and newly appointed member Alaina Hansen. Visitors: Pat Bell, Joan Edmonds, Marilyn Millard, Norma Schmidt, Dennis Klouda, Laura Drummy, Nate Kass, Brian Rowe and employees Brandon Lewis and Brenda Quandt.

Mayor Rath called the meeting to order at 6:30 p.m.

Resolution 20230613-1 approving appointment of Alaina Hansen to fill vacant council seat due to the resignation of Jeff Rath to become Mayor. Ayes: J. Faust, A. Faust, Harbaugh, J. Faust.

Alaina Hansen then took the Oath of Office for Council Member and resigned her position on the Planning and Zoning Committee.

Motion by Harbaugh, J. Faust to approve the consent agenda consisting of regular meeting, special meeting, Resolution to transfer funds from LOST to Debt Service for bridge payment, Casey's Cigarette Permit, bills and Treasurer's Report. All ayes.

Deputy Peese present with the Linn County Sheriff's department reported that they met the 40 hours contracted with 36 calls.

Marilyn Millard present with the Library Board to discuss the Library Director's replacement due to retirement. The board wanted to clarify the benefits including health insurance. Motion J. Faust, Hansen to approve 32 hours with health insurance and full benefits. All ayes.

Motion by A. Faust, Harbaugh to approve 1st Street Water Main Improvement Project Change Order #1 in the amount of \$10,995.40 to repair sanitary sewer service. All ayes.

Motion by Montgomery, J. Faust to approve Pay Application #1 to Connelly Construction in the amount of \$132,274.65 for the 1st Street Water Main Improvement Project. All ayes.

Motion by Hansen, A. Faust to approve 1st Street Water Main Improvement Project Change Order #2 in the amount of \$31,854.70 to replace inoperable fire hydrant at the intersection of Market Street and 3rd Street. All ayes.

Resolution 20230613-3 approving authorized persons for signing documents including loan agreements, checks and transfers. Ayes: J. Faust, Harbaugh, Montgomery, A. Faust, Hansen.

Resolution 20230613-4 approving wage increases for City employees as follows:

Lee Boleyn	Public Works Maintenance	6%	\$21.73
Diane Knott	Library Director	6%	\$16.81
Brandon Lewis	Director of Public Works	6%	\$26.50
Brenda Quandt	City Clerk/Finance Officer	6%	\$26.50

Ayes: J. Faust, Harbaugh, Montgomery, A. Faust, Hansen.

FIRE – 13 EMS, 1 investigate illegal burning, 1 investigate struck gas line, 1 fire alarm, 4 wildland fires, motorcycle, 1 ATV motor vehicle accident, 1 lightning strike/hot odor in house, 1 structure fire, 1 Ag in the Park/Fairgrounds event.

STREETS – Kluesner Construction anticipates being here towards the end of June to do the 3rd Street asphalt repair project.

WATER – Connelly Construction is progressing with the 1st Street Water Main Improvement Project. Asphalt is scheduled for June 19th.

PARKS-Discussion on Savage Park restrooms. Toilets are filling up with sand and there is no water pressure. This was supposedly fixed in 2021 but is now having the same issue again.

ADMIN – Clerk met with Linn County Emergency Management regarding a new Economic Recovery Plan with the City acting as a Supporting Agency. Working on Touch A Truck Event for June 17th.

BUILDING PERMITS – 417 2nd Street S – 10’ x 14’ shed, 421 2nd Street S – chain link fence, 517 2nd Avenue E – 16’ x 20’ shed.

NEW BUSINESS:

Discussion on vacating/conveying City Property to residents on the North side of Mill Street. All residents currently take care of mowing the City portion. Clerk to research further and get cost estimate from City Attorney.

Review nuisance abatements. Several properties were discussed and owners will be given one month to abate nuisance since these properties have had issues for years.

Review tuckpointing bids for City Hall/Library. Will review further and search for grants.

Discuss appointment to Planning & Zoning Committee. Motion by J. Faust, A. Faust to appoint Dennis Klouda to Planning and Zoning Committee. All ayes.

OLD BUSINESS:

Discuss Harvest Home expenses. Motion by Montgomery, Harbaugh to approve insurance, restrooms, tents, tables and security. A. Faust and J. Faust abstained due to being on the Harvest Home Committee. Ayes: Montgomery, Harbaugh and Hansen.

Will discuss Goal Setting at the July Council Meeting.

Reviewed information for Adopt A Highway. J. Faust, Hansen to approve. All ayes.

The clerk to send letters notifying residents on Main Street that their property is in conflict with the City Code of Ordinances and therefore, non-conforming.

Discuss seasonal mowing. Motion by Montgomery, Hansen to hire part time mower as needed at the discretion of the Director of Public Works. All ayes.

Payee	Reason	Amount
AETNA HEALTH INSURANCE CO	SUPPLEMENTAL INSURANCE	237.40
ALLIANT ENERGY	NATURAL GAS	780.85
OFFICE OF AUDITOR OF	STATE FILING FEE FOR 2018 AUDIT	75.00
BIRDS & BLOOMS	LIBRARY SUBSCRIPTION	12.98
CENTURYLINK	PHONE	174.84
COGGON MUNICIPAL LIGHT PLANT	ELECTRICITY	2,764.64
COLONIAL LIFE	SUPPLEMENTAL INSURANCE	258.48
COMMUNITY SAVINGS BANK	BRIDGE LOAN PAYMENT/PAYROLL TAXES	17,983.00
COUNTRY	LIBRARY SUBSCRIPTION	21.37

CRYSTAL CLEAR WINDOW WASHING	WINDOW WASHING	58.00
CULLIGAN TOTAL WATER	WATER COOLER RENTAL	42.23
DANKO EMERGENCY EQUIP	FAST RESCUE BOARD	6,169.84
DELTA DENTAL OF IOWA	DENTAL INSURANCE	166.20
DIANE KNOTT	REIMBURSE GO DADDY EXPENSES	756.87
DORSEY & WHITNEY LP	LEGAL SERVICES-BRIDGE PROJECT	7,432.00
DEE DOTSON	REFUND WATER DEPOSIT	14.44
ELLIS IMPLEMENT & OUTDOOR LLC	BLOWER MOTOR	404.66
ED M FELD EQUIPMENT CO., INC.	RED SAFETY VEST-FIRE DEPT.	650.00
THE GAZETTE	PUBLISHING	257.43
GIS	GROUP LIFE	12.90
HAWKEYE ELECTRIC	GENERATOR BATTERY-FIRE STATION	115.14
INGRAM LIBRARY SERVICES	LIBRARY BOOK	20.39
IOWA ONE CALL	WATER LOCATES	18.10
IOWA RURAL WATER ASSOC.	VISION INSURANCE	58.42
IPERS	IPERS	3,162.70
JETCO, INC.	WWTP BLOWER MOTORS	5,420.50
CODY JOHNSON	REFUND WATER DEPOSIT	28.66
K & M TREE SERVICE	TREE REMOVAL 117 W VINTON ST	800.00
MICROBAC LABORATORIES, INC.	MONTHLY TESTING	835.00
KOCH BROTHERS	QUARTERLY MAINTENANCE	125.34
POINTCORE, INC.	NAMEPLATES	21.30
LINN CO-OP OIL CO.	GASOLINE/DIESEL	2,039.99
LINN NEWS-LETTER	LIBRARY DIRECTOR AD	265.84
MANCHESTER SIGNS	TOUCH A TRUCK STICKERS	50.00
MENARD'S	MULCH/WEED KILLER	184.50
MICRO MARKETING LLC	LIBRARY CD	43.49
MIRANDA KOCH	CONTRACT LABOR	437.75
MONTICELLO EXPRESS	LIBRARY DIRECTOR AD	56.25
MV LINK	PHONE/INTERNET	434.32
NEIGHBOR INSURANCE	AUDIT FOR WORK COMP	219.00
INTERSTATE BILLING SERVICE	SKID LOADER HYDRAULIC CYLINDER	721.14
ROUTE 3 PRESS	LIBRARY BOOK	9.00
RUDD SANITATION	SOLID WASTE SERVICES 274 REG	3,939.50
SECRETARY OF STATE	RENEWAL OF NOTARY PUBLIC	30.00
SHARON ROBERTSON	CONTRACT LABOR	63.75
KEVIN SHOOP	AFFIDAVIT OPERATOR	2,000.00
SOLID WASTE AGENCY CR/LC	HAZARDOUS MATERIALS-FOAM	48.65
STEVE SWANSON	TILL COMMUNITY GARDEN	60.00
TASTE OF HOME	LIBRARY SUBSCRIPTION	10.70
TREAS. STATE OF IOWA-WET	WATER EXCISE TAX	400.04
UMB BANK NA	GO BOND FIRE STATION PAYMENT	36,687.50
UNITY POINT HEALTH	FIRE DEPT. PHARMACEUTICALS	280.92
US CELLULAR	CELL PHONE	75.02
USA BLUEBOOK	GAS DETECTOR/HYDRANT WRENCH	670.68
US POSTMASTER	POST OFFICE BOX RENTAL	104.00
VISA-BL	CONFERENCE HOTEL/GAS/FOOD/DNR	948.86
VISA -BQ	STAMPED ENVELOPES/GO TO MTG	642.52
VISA-TB	CUSTOM FLAGS/LIGHTS/CARDS	344.97
WELLMARK BLUE CROSS	HEALTH INSURANCE	2,103.85
Accounts Payable Total		101,750.92

General Fund:	Receipts	12,428.82;	Disbursed	29,791.18
Road Use Tax:	Receipts	8,725.77;	Disbursed	7,967.23
Trust & Agency:	Receipts	11,839.85;	Disbursed	689.69

Emergency Fund	Receipts	107.28;	Disbursed	00.00
Economic Development	Receipts	00.00;	Disbursed	00.00
Debt Service:	Receipts	691.23;	Disbursed	49,928.50
3 rd Street Bridge Cap Project	Receipts	00.00;	Disbursed	00.00
American Rescue Plan	Receipts	00.00;	Disbursed	00.00
Linn Co. ARPA	Receipts	00.00;	Disbursed	1,045.75
121 E Main St. Site	Receipts	00.00;	Disbursed	00.00
Water Utility:	Receipts	8,381.07;	Disbursed	10,976.08
Sewer Utility:	Receipts	18,088.49;	Disbursed	13,335.33
Sewer Debt Reserve:	Receipts	00.00;	Disbursed	00.00
Short Lived Asset:	Receipts	00.00;	Disbursed	00.00

Balance May 1, 2023.....	\$	1,062,666.53
May Receipts.....	\$	60,262.51
May Disbursements.....	\$	113,733.76
Balance May 31, 2023.....	\$	1,010,048.92

Motion by Montgomery, A. Faust to adjourn regular meeting at 7:50 p.m. All ayes. These minutes have not been approved by the City Council and any revisions, additions, and corrections thereto will appear in the next set of minutes to be published.

Brenda Quandt, City Clerk/Finance Officer

Jeff Rath, Mayor